



**CBA**  
COMMERCIAL BROKERS  
ASSOCIATION

## Cancellation Policy

### Live classes:

- CBA reserves the right to cancel any class for any reason; including but not limited to insufficient enrollment, instructor illness, and closings due to severe weather. In such case, registered participants will have the option of a full refund, full credit, or a reserved seat in the next available class at no additional cost.
- Cancellations must be made 24 hours prior to the start of a class for a refund. If not cancelled within 24 hours, registration fees may be applied to another class offered by the same organization within 90 days.
- In accordance with the Department of Licensing's rules, successful completion of continuing education requires full-time attendance throughout the program, course or activity. A student who arrives late, leaves during class or leaves early shall not receive a certificate and such circumstance will be treated as a no-show.